

ST. JOHN'S CATHOLIC SCHOOL CHRISTMAS CRAFT SHOW

Rules and Guidelines

1. All displays are to be set-up within the time limits set by the show committee. Early set-up will not be permitted.
2. Tables must be covered on all sides and ends that are visible to customers. Table covers must be neat and **reach the floor**.
3. Signage should be secured to your table or display. **Please do not hang anything on the walls**.
4. All display areas must be kept neat and clean with boxes and miscellaneous materials stored out of sight. All storage must be placed out of sight either within your space or in your vehicle. All crafters are to leave their areas clean at the end of the show. This includes removing all personal trash and the floor tape that marks your space.
5. In the spaces that provide power, we encourage you to be energy conscious. If possible, please use CFL or LED light bulbs in all light fixtures. There is a 300-watt maximum.
6. Exhibitors must maintain all display components within the allotted space and provide their own entry and exit, as well as, personal seating arrangements. Items in the aisles cannot be permitted.
7. You are responsible for having your space set-up and **your vehicle moved** no later than 8:15am on Saturday.
8. All exhibitors and helpers must park their vehicles in the designated parking area during show hours. **Vehicles must remain in this area for the entire duration of the show** to allow complete access for customers. Remember to lock your vehicle!
9. The only articles that may be displayed for sale are those that are **handmade by the crafter listed on the application**. This crafter or his/her associates must be present and manning the booth at all times during the show. As a reminder, no buy/sell items are allowed.
10. **No seconds or discounted merchandise may be displayed for sale at any time**. Please no "Sale" or "Discount" type signage.
11. Merchandise and displays may not be packed or removed until the advertised time denoting the end of the show.
12. Exhibitors bringing children must provide proper supervision at all times and within their rented space.

Failure to adhere to these rules will jeopardize your standing in future shows.

Let's have a Great Show!

